



# De La Salle Santiago Zobel School

## TESTING GUIDELINES AND PROCEDURES

### Pre-Kinder applicant must be able to:

- Establish eye contact
- Say their name and age
- Identify colors and numbers
- Understand the concept of counting
- Sort objects by colors and shape
- Hold a crayon or pencil with a mature grasp
- Draw a shape
- Understand the idea of the “same” and “different”
- Can follow three-part direction
- Socialize with other children
- Express their personal needs, like going to the bathroom, identify a part of the body when it hurts, or tell when they are hungry
- Attend to their “self-care”, like cleaning oneself after going to the bathroom, washing of hands before and after eating, or grooming oneself

### Kinder applicant must be able to:

- Write their first name
- Identify upper and lower case letters
- Differentiate letter sounds
- Recognize and count numbers from 1 - 10
- Use crayons for coloring
- Hold a pencil properly
- Follow given instructions
- Express their personal needs like going to the bathroom, identify the part of the body when it hurts, or tell when they are hungry
- Attend to their “self-care”, like cleaning oneself after going to the bathroom, washing of hands before and after eating, or grooming oneself
- Join the other examinees with the IPA personnel during the test without being accompanied by the parents.

**IMPORTANT:** For applicants who will turn five (5) years old between November and December of the next academic year, please click this [link for the guidelines and procedures](#).

### Grade 1 applicant must be able to:

- Write his/her complete name
- Identify upper and lower case letters
- Discriminate beginning and ending sounds
- Recognize numbers until 20
- Add numbers with a sum of 10
- Subtract numbers with a difference of 10
- Read c-v-c words and consonant blends
- Spell three letter words (c-v-c) and consonant blends
- Hold the pencil properly
- Follow given instructions
- Express his/her needs to the examiner/proctor (e.g. need to go to the bathroom). It will help if the child is toilet-trained.
- Join the other examinees with the IPA personnel during the test (without being accompanied by the parents)

## Eligibility

### Pre-Kinder

A Pre-Kinder applicant must already be four (4) years old by October 31 of the next academic year.

### Kinder

A Kinder applicant must already be five (5) by October 31 of the next academic year. Applicants who will turn five (5) years old between November 1 and December 31 of the next academic year may be eligible if they have completed an Early Childhood Care and Development (ECCD) Program or pass the Philippine Early Childhood and Development (ECD) checklist during the enrollment period. Refer to the [DepEd Order No. 015, s 2025](#) for the Amendment to DepEd Order No. 47, s. 2016.

### Grade 1

The applicant must have completed a Department of Education accredited Kindergarten program by the end of the Academic Year and must have been issued a Kindergarten Certificate of Completion with the student's Learner Reference Number (LRN).

## Testing Procedures

### Upon arrival at DLSZ, proceed to the waiting areas assigned per campus.

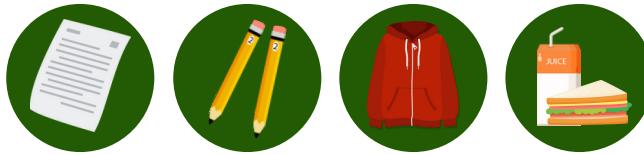
For Alabang Campus, you may directly go to the IPA Office located on the ground floor of Saint Mutien Marie building. For Vermosa Campus, the waiting area is on the ground floor lobby of the Grade School and Junior High School building.



- The Examiner will call the name of the student and request them to line up.
- The Examiner will accompany your child to the Testing Room.
- Parents/Guardians are expected to wait in the assembly area. After the test, the IPA personnel will accompany the child back to the assembly area.
- Each testing session accommodates a limited number of examinees based on their grade level.
  - Pre-Kinder: only four (4) examinees per testing session
  - Kinder: maximum of eight (8) examinees, and PECDC administration only 2-4 examinees per session.
  - Grade 1: maximum of ten (10) examinees per testing session
- Testing time is approximately thirty (30) minutes for Pre-Kinder, one (1) hour for Kinder and three (3) hours for Grade 1

# What to bring on the Testing day

- Entrance Test Permit
- Two Mongol Pencil #2
- Jacket
- Snacks



## Test Preparation

### ON THE NIGHT BEFORE THE TEST

- Make sure your child goes to bed early.
- Keep to your usual routine. A break in routines might make your child feel anxious.
- Help your child get a good night's rest so that they wake up relaxed.

### ON TESTING DAY

- Get up early to avoid rushing. Please be at the venue fifteen minutes before the test.
- Make sure your child eats a healthy breakfast.
- Let your child wear clothes that are comfortable and appropriate for an air-conditioned room, and remind your child to bring a jacket.
- Be positive about the test. Explain to your child that doing one's best is what really counts. Make your child feel comfortable and confident about the test.

### AFTER THE TEST

- Ask your child about their thoughts and feelings on the test. Acknowledge your child's effort and positive behavior.
- Assure your child that you are proud of them.
- Please check the test permit for a QR code and complete the feedback form to help us improve our process and services.



## Important Reminders for Parents/Guardians

- Please come on time.
- If you arrive late on the scheduled date, you will be given a new testing schedule.
- Requests for rescheduling will be accommodated only once.
- Prepare your child for the activity.
- Orient your child on the Testing Procedures.
- Parents are not allowed to enter the Testing Room during the test.
- You will be accommodated in the Testing Room only on the schedule given to you by the Admission staff.
- To maintain a distraction-free environment, we respectfully request that parents/guardians refrain from observing, taking pictures, or recording (video or audio) while tests and classes are ongoing.
- Please come in modest and presentable attire. Avoid wearing shorts, sleeveless tops, or revealing clothing while inside the school premises.



# DE LA SALLE SANTIAGO ZOBEL SCHOOL

## Alabang Campus

University Avenue, Ayala Alabang Village,  
Muntinlupa City

## Vermosa Campus

Pasong Buaya II, Imus City, Cavite

[www.dlszobel.edu.ph](http://www.dlszobel.edu.ph)  
8771-DLSZ (3579)

## Instructional and Performance Assessment Office

[ipa.office@dlszobel.edu.ph](mailto:ipa.office@dlszobel.edu.ph)  
loc. 754

## Admissions Office

loc. 792 or Direct line: 8809-1840

Here, change begins