



De La Salle Santiago Zobel School Br. Rafael Donato FSC Night High School APPLICATION AND ENROLLMENT PROCEDURE

Application

- 1** Fill out and submit the online application form via the [DLSZ Admissions Portal](#).
- 2** Pay the non-refundable Application and Testing Fee of Php 100 onsite at our DLSZ Alabang Campus Accounting Office or online through <https://pay.dlszobel.edu.ph/>
- 3** Upload all application requirements via the [DLSZ Admissions Portal](#).

The recommender will be the one to send the DLSZ recommendation form directly to nhsadmissions@dlszobel.edu.ph

Only applicants who have the complete application requirements will be given a Test Permit.
- 4** Download the Test Permit from the [DLSZ Admissions Portal](#) and take the test as scheduled.
- 5** Check the application result online on the date stated in the Test Permit through the [DLSZ Admissions Portal](#).

Enrollment

(For accepted applicants only)

- 6** Download (from the [DLSZ Admissions Portal](#)), print, and accomplish the Affidavit of Undertaking (AU). The AU must be notarized.
- 7** Upload the photos of the notarized AU to the DLSZ Admissions Portal.
- 8** Pay the amount of PHP 570.00 onsite at the DLSZ Alabang Campus Accounting Office for the registration fee (PHP 520.00) and Parents Association fee (PHP 50.00).
- 9** To be officially enrolled, submit the complete enrollment documentary requirements stated in the AU to the Registrar's Office.

For incomplete documents, submit the original physical copy of the notarized AU.

For the detailed procedures and requirements, please see the [BRafeNHS Admissions Page](#).