



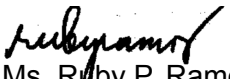
De La Salle Santiago Zobel School

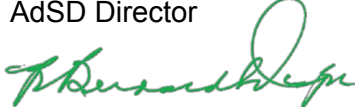
Ayala Alabang Village, Muntinlupa City, Philippines 1780, Tel. No.: 8771-DLSZ Website: www.dlszobel.edu.ph

January 5, 2022

To: Lasallian Community

From: 
Ms. Angela Gracielle Austria Sabesaje
HRMOD Director


Ms. Ruby P. Ramos
AdSD Director

Noted: 
Br. Bernard S. Oca FSC
President

Re: Closed Campus while on Alert Level 3

Please be informed that both Alabang and Vermosa Campus will remain closed following the government's announcement of placing some areas including Metro Manila and Cavite under Alert Level 3 until January 15, 2022. Thus, all employees are requested to Work From Home.

As for Lasallian Partners with urgent matters that require access to either campuses, they need to secure endorsement from their respective Immediate Head and write a letter of request addressed to their Department Head and AdSD Director with a copy furnished to HRMOD.

All agency-hired employees will continue to work on campus but will not be required to stay-in at DLSZ while on Alert Level 3.

Let us continue complying with the minimum health and safety protocols against the coronavirus.

Thank you for helping us keep our campuses and our Lasallian Community safe.