



# De La Salle Santiago Zobel School

Ayala Alabang Village, Muntinlupa City, Philippines 1780, Tel. No.: 8771-DLSZ Website: [www.dlszobel.edu.ph](http://www.dlszobel.edu.ph)

August 4, 2021

Dear DLSZ ALUMNI,

Greetings in St. La Salle!

In previous years, the school allowed alumni to retain their DLSZ Google accounts. However, with [Google changing their policies and removing our unlimited storage by 2022](#), student accounts of those no longer enrolled in DLSZ need to be deleted. The school is giving you until **August 31, 2021** to download or transfer your data before your accounts are removed.

To download your data, you may use [Google Takeout](#). For more information:  
[How to download your Google data - Google Account Help](#)

You may also transfer email and Drive files to your personal Google Account through:  
[Transfer your content \(google.com\)](#) Your personal Google Account must have enough storage available to accommodate all your email messages and/or your Google Drive files. For more information: [Copy content from your school account to another account - Google Account Help](#)

Again, to reiterate, only DLSZ employees and enrolled students for AY 2021-2022 will have an active DLSZ Google Account by September 1, 2021.

Please subscribe to the [AdComm mailing list](#) so so we can update you with the latest Alumni news and updates!

Thank you for your understanding and cooperation.

In St. La Salle,

ISTS Department  
De La Salle Santiago Zobel School