



De La Salle Santiago Zobel School



Ayala Alabang Village, Muntinlupa City, Philippines 1780, Tel. No.: 771-DLSZ Website: www.dlszobel.edu.ph

April 27, 2020

To: DLSZ Prospective Parents

Sgd.
Fr: Mr. Romanito Patigdas
School Registrar and Head of Admissions

Re: Grade School Revised Application Requirements and Procedures

Effective May 2020, entrance tests for incoming Pre-K to Grade 6 have been put on hold to allow prospective students to be admitted to De La Salle Santiago Zobel School without having to go through the normal process of testing that may unnecessarily expose them to COVID 19. Admission of new students for these levels will be on a first-come, first-served basis and will depend on the availability of slots. They will still need to take diagnostic tests after the second week of class opening.

Pre-K and Kinder

1. Fill out and submit the online application form via the Admissions Portal (<https://forms.dlszobel.edu.ph/admissions/>).
2. Print and sign Application Confirmation Slip and Data Privacy Statement Consent Form..
3. Accomplish and submit the online Philippine Early Childhood Development Checklist (ECDC) for Parents. Please click and download [ECDC Link for Parents](#).
4. Print and sign [Agreement Form for DLSZ Prospective Parents](#).
5. Submit signed Confirmation Slip and Consent Form, Parent's Agreement Form, copy of Birth Certificate and latest report card/progress report (if available) to admissions@dlszobel.edu.ph. Please indicate the applicant's name, application number and level applied for.
6. Check the status of application via the Results Portal (<https://forms.dlszobel.edu.ph/application-result/>) one week after online submission of above-mentioned requirements.

Grades One to Six

1. Fill out and submit the online application form via the Admissions Portal (<https://forms.dlszobel.edu.ph/admissions/>).
2. Print and sign Application Confirmation Slip and Data Privacy Statement Consent Form.
3. Submit signed Confirmation Slip and Consent Form, copy of Birth Certificate and copy of latest Report Card with LRN to admissions@dlszobel.edu.ph. Please indicate the applicant's name, application number and level applied for.
4. Check the status of application via the Results Portal (<https://forms.dlszobel.edu.ph/application-result/>) one week after online submission of above-mentioned requirements.

Other requirements listed in the Admissions Page per level should be submitted in hard copies to the Registrar's Office once normal operations resume.

Should you have concerns or need clarification regarding the aforementioned, please feel free to email admissions@dlszobel.edu.ph.

For your information and guidance