



# AYALA ALABANG VILLAGE ASSOCIATION

NEIGHBORHOOD CENTER, NARRA ST., AYALA ALABANG VILLAGE  
MUNTINLUPA CITY

[www.aava.com.ph](http://www.aava.com.ph)

TEL. NO. 809-2282 • FAX NO. 842-5203

19 June 2019

**BR. BERNARD OCA**

President  
DLSZ School  
University Avenue  
Ayala Alabang Village  
Muntinlupa City

Dear **Br. Oca**,

The AAVA through Community & External Relations Department (CERD) will start releasing the 2019 Carpool passes & stickers with RFID tags on Wednesday, July 3, 2019 as announced.

Please be reminded that the Carpool pass, sticker & RFID tag application forms must be duly accomplished by the parents/applicants together with the required documents (valid OR/CR or Sales Invoice for brand new vehicles and Secretary's Certificate for company owned vehicles). The application form must also be endorsed by the authorized school representative prior to its submission at the AAVA office.

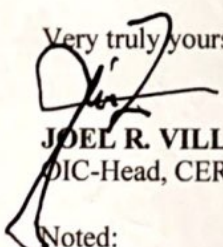
To alleviate traffic congestion at the AAVA office we decided to strictly implement the scheduled acceptance and processing of sticker & RFID applications as follows;

CONCERN/AREA	PROCESSING SCHEDULE
District 1 & 2 Members-residents	MONDAY
District 3 & 4 Members-residents	TUESDAY
District 5 & 6 Members-residents	WEDNESDAY
District 7 – Members-residents	THURSDAY
<b>SCHOOLS &amp; NON-RESIDENTS</b>	<b>FRIDAY</b>
RESIDENTS OF ANY DISTRICTS	SATURDAY (8AM-12NN)

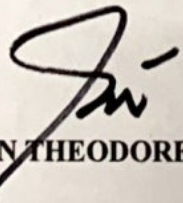
Please coordinate with our Community & External Relations Department or you may call 842-2708 for more details.

Thank you.

Very truly yours,

  
**JOEL R. VILLA**  
DIC-Head, CERD

Noted:

  
**PBGEN REUBEN THEODORE C. SINDAC (ret.)**  
Village Manager