



## Grade School Recommendation Form

\_\_\_\_\_ **Last Name**

\_\_\_\_\_ **First Name**

\_\_\_\_\_ **Middle Name**

**Level applying for:** \_\_\_\_\_ **Academic Year:** \_\_\_\_\_

**To the Student-Applicant:** This form should be given to your guidance counselor / class adviser who knows you well enough to answer the following questions and fill out the necessary information. Please provide him / her a business envelope addressed to the De La Salle Zobel (DLSZ) Admissions Board through the Registrar's / Admissions Office.

**To the Person Recommending:** The student above is applying for admission to DLSZ. Please accomplish this form and put it in a business envelope provided by the applicant. **Seal and sign the flap of the envelope.**

**I. On scale of 1-5, how would you rate the applicant in terms of the following? Please check the corresponding column.**

Personal Attributes	Outstanding 5	Very Good 4	Good 3	Average 2	Poor 1	No chance to observe
1. Mental Ability						
2. Social Skills						
3. Leadership Skills						
4. Communication Skills a. Oral b. Written						
5. Study Habits						
6. Conduct / Character						

**II. Has the applicant taken any psychological tests? Please list them down below.**

Name of Test	Date Taken	Result	Interpretation

**III. Please check the box corresponding to the rank of the applicant in terms of his / her academic performance.**

( ) Top 10%      ( ) Top 25%      ( ) Middle 50%      ( ) Lower 25%

Final Average in the Grade level last attended (If final grades are not yet available, please submit the grades as of the previous quarter / term.)

English: \_\_\_\_\_ Mathematics: \_\_\_\_\_ Science: \_\_\_\_\_

General Average: \_\_\_\_\_ Approximate size of class: \_\_\_\_\_

Special skills / talent: \_\_\_\_\_



**IV. Has the student ever been suspended or given any disciplinary sanction by the school? \_\_\_\_\_**

*If so, give the offense, disciplinary action, and date/s of imposition below.*

---

---

**V. Has the student received failing grades in school? \_\_\_\_\_**

*If so, indicate the subject and level below.*

---

**VI. If the applicant has been placed on probation during his / her stay in your school, please check the appropriate box:**

**( ) Academic**

- Absences
- Tardiness
- Truancy
- Cheating
- Stealing

**( ) Disciplinary**

- Forgery
- Dishonesty
- Smoking
- Disrespect

*Others:* \_\_\_\_\_

**VII. Comments:**

---

---

**VIII. Overall Recommendation:**

\_\_\_\_\_ I highly recommend the student for admission.

\_\_\_\_\_ I recommend the student for admission.

\_\_\_\_\_ I recommend the student for admission with reservation because \_\_\_\_\_

---

\_\_\_\_\_ I do not recommend the student for admission because \_\_\_\_\_

---



\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date Accomplished

\_\_\_\_\_  
Designation

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
School Address