

**DE LA SALLE SANTIAGO ZOBEL
GUIDELINES FOR GRADE 1 APPLICANTS
ACADEMIC YEAR 2015-2016**

IMPORTANT DATES:

Application Period: September 3 – October 24, 2014

Open House: November 8 & 15, 2014

Time: 10:00 AM – 12:00 NN

Venue: Grade 1A & 1B Classrooms

Visitors' Entrance: Gate 2 along University Avenue

Testing Dates	Release of Results	Deadline for Confirmation of Enrollment
December 2-16, 2014	January 26, 2015	February 26-27, 2015
January 13 -16, 2015	February 3, 2015	

RELEASE OF TEST RESULTS

Test Results may be claimed from the Admissions/Registrar's Office (Monday to Friday, 7:30 am – 11:00 am and 12:30 – 3:30 pm only) or may also be checked online.

1. Only parents of applicants are eligible to receive the results of their child's tests. Other representatives will have to present an authorization letter to claim the results.
2. Telephone inquiries regarding the test results will NOT be entertained.
3. Parents of accepted applicants should confirm enrollment on the dates indicated in the accepted letter

PROCEDURE FOR CONFIRMATION OF ENROLLMENT

1. Pay the Development Fee at the Accounting Office.

This is a non-refundable payment made upon confirmation. (Only Filipino Students, however, are given an option to pay in 2 installments: PhP15,000.00 upon confirmation and the remaining PhP15,000.00, to be settled in February 2015.)

- PhP 30,000.00 - Filipinos
 - USD 1,500.00 - Foreign Students
2. Submit the accomplished Development Fee form, official receipt of Development Fee payment, and Student Personality Appraisal to the Registrar's Office.

ENROLLMENT

Enrollment Dates: May 6, 2015

Class Schedule:

Mondays, Wednesdays and Fridays: 7:30 am -1:10 pm

Tuesdays and Thursdays: 7:30 am – 2:00 pm

Reply Slip

To: Admissions Office

I have read and understood the guidelines for GRADE 1 Applicants for Academic Year 2015-2016.

Conforme:

Printed Name of Parent/Guardian & Signature

Date