



## Grade School Recommendation Form

Name \_\_\_\_\_  
Last First Middle

Level applying for: \_\_\_\_\_ Academic Year: \_\_\_\_\_

**To the Student Applicant:** This form should be given to your guidance counselor / class adviser who knows you well enough to answer the following questions and fill out the necessary information. Please provide him / her business envelope address to the DLSZ Admission's Board through the Registrar / Admission's Office.

**To the Person Recommending:** The student above is applying for admission to DLSZ. Please accomplish this form and put it in a business envelope provided by the applicant. **Seal and sign the flap of the envelope.**

**I. On scale of 1-5, how would you rate the applicant in terms of the following? Please check the corresponding column.**

	Outstanding 5	Very Good 4	Good 3	Average 2	Poor 1	No chance to observe
1. Mental Ability						
2. Social Skills						
3. Leadership Skills						
4. Communication Skills						
a. Oral						
b. Written						
5. Study Habits						
6. Conduct / Character						

**II. Has the applicant taken any psychological tests? Please list them down below.**

Name of Test	Date Taken	Result	Interpretation

**III. Please check the box corresponding to the rank of the applicant in terms of his / her academic performance.**

( ) Top 10%      ( ) Top 25%      ( ) Middle 50%      ( ) Lower 25%

**Final Average in the Grade level last attended (If final grades are not yet available, please submit the grades as of the previous quarter / term.)**

English \_\_\_\_\_ Mathematics \_\_\_\_\_ Science \_\_\_\_\_

General Average \_\_\_\_\_

Approximate size of class \_\_\_\_\_

Special skills / talent: \_\_\_\_\_

IV. Was the applicant ever involved in any disciplinary offense or misdemeanour? \_\_\_\_\_  
Please specify the offense, date, and action taken by the school. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

V. OVER-ALL RECOMMENDATION

\_\_\_\_\_ I highly recommend the student for admission.

\_\_\_\_\_ I recommend the student for admission.

\_\_\_\_\_ I recommend the student for admission with reservation.

\_\_\_\_\_ I do not recommend the student for admission.

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*Signature over printed Name*

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*Date*

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*Title / Position*

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*Name of Institution*

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*Address*

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*Telephone / Mobile Number*